

The Courtyards of Carlisle, Unit Owner Association, INC.

Minutes of the Emergency Board Meeting

June 10, 2024

Board Members in attendance: Pamela Jones, Debbie Kyser, Stephanie Taylor, Linda Wilson, Jacqueline Moser

Hershey Real Estate Services Personnel in attendance: Calvin Yoder

This emergency meeting was called to order at 6:45 p.m.

1. **Quorum:** The roll was called, and quorum was established with 5 of 5 board members present.
2. **New Business:**
 - A. A motion was made, seconded, and passed to approve AVRs for 61 Courtyard Drive and 84 Courtyard Drive.
 - B. A motion was made, seconded, and passed to approve estimate for \$6,775 from Younger Brother Construction for dryer vent replacement and drainage.
 - C. A motion was made, seconded, and passed to move \$16,000 from reserve saving account into Members First operating account.
 - D. A motion was made, seconded, and passed to approve UGI contract to remove meters and reconnect them to new utility boards as part of the Utility Board Replacement project.
3. **Adjourn** – Motion made, seconded and passed to adjourn the meeting at 7:00 p.m.