

The Courtyards of Carlisle, Unit Owner Association, INC.

Minutes of the Emergency Board Meeting

July 1, 2024

Board Members in attendance: Pamela Jones, Debbie Kyser, Stephanie Taylor, Christopher Lewis, Jacqueline Moser

Hershey Real Estate Services Personnel in attendance: Calvin Yoder

This emergency meeting was called to order at 6:38 p.m.

1. **Quorum:** The roll was called, and quorum was established with 5 of 5 board members present.
2. **New Business:**
 - A. The board assigned positions for the next year as follows:
 - a. Pam Jones: President
 - b. Debbie Kyser: Vice-President
 - c. Christopher Lewis: Treasurer
 - d. Stephanie Taylor: Secretary
 - e. Jacqueline Moser: Member-at-Large
 - B. A motion was made, seconded, and passed to approve AVRs for 75 Courtyard Drive, 6 Courtyard Drive, and 53 Courtyard Drive. (Note: Christopher Lewis recused himself from the vote on 53 Courtyard Drive, as he is the owner of that property).
3. **Adjourn** – Motion made, seconded and passed to adjourn the meeting at 6:46 p.m.